



JEDDAH PREP AND GRAMMAR SCHOOL

Admissions

Admissions Policy

All children are welcome to apply to JPGS, regardless of nationality, religion and ethnicity.

Admission to the school is selective and is based on previous school records, academic testing (appropriate to the year group) and availability of a place.

All students who are admitted to JPGS are required to follow the school curriculum/programmes of study. No pupil can be excused from any area of the curriculum without prior agreement on medical/academic grounds. Parents/Guardians place their children within the school fully aware of and in agreement with the policies in place governing Physical Education, Swimming, Art, Music, Local Cultural Studies and Arabic.

Admission Requirement/Placement of Students

JPGS considers any student for admission who is at least 3 Years old and not older than sixteen years of age. Students must have reached the entry age below, before 31 August.

F1	F2	Y1	Y2	Y3	Y4	Y5	Y6	Y7	Y8	Y9	Y10	Y11	Y12
3	4	5	6	7	8	9	10	11	12	13	14	15	16

Admission into JPGS and placement in classes is based on successful completion of all application procedures, submission of all required documentation and successful completion of entrance tests.

Admission Testing/Assessments

JPGS will only accept students who pass the assessment. All students are required to sit an age related assessment in English and Maths plus a CATs test for Year 4 to Year10. Students will not be admitted into a year above or below their age group.

Students who are tested for entry into a year according to chronological age cannot be tested for a year above or below that which they originally applied for. No re-assessment will be offered to any student within the same Academic Year.

Availability of Places and Waiting List

Places are dependent on availability. JPGS reserves the right to close admissions if a class is full and create a waiting list. However, waiting lists will only be maintained until the end of Term 2.

In cases where the number of applications exceeds the places available for a given year group, applicants are placed on a waiting list, with priority set by Admissions as follows;

Priority 1: British& Dutch Citizens with a current and valid UK/Dutch passport (as indicated on the iqama) with a sibling currently attending JPGS.

Priority 2: British & Dutch Citizens with a current and valid UK/Dutch passport (as indicated on the iqama)

Priority 3: Students from families of any nationality who have siblings presently attending JPGS.

Priority 4: International Students who are currently attending school abroad.

Once offered a place, all applicable fees should be paid within a week, after such time the offer will be automatically withdrawn. Furthermore, any student who has been offered a place whose parents decided to delay admission will go to the bottom of the waiting list.

Student Withdrawal

Withdrawal by Parents/Guardians

If you choose to withdraw your child from the school then this must be done in writing addressed to the Registrar. A full term's notice or one term's fee in lieu of notice must be given to the school. If you decide to stay once your child is withdrawn you must start again with the registration process.

Withdrawal by the School

There is a 90 day probationary period. The school reserves the right to ask parents to withdraw their child at the end of the probationary period. Persistent and serious failure to conform to school rules and expectations will result in the removal of a pupil.

Students who do not have a minimum of 90% attendance may not be allowed to register for the following academic year. Attendance is defined as unauthorised.

Any information that is found to have been withheld on registration could result in the removal of the pupil from the school.

Every pupil's placement and continuation within the school as per policy is at the discretion of the Head Teacher who will advise the Board of Governors accordingly.

Ministry of Education Regulations

In accordance with regulations set down by the Ministry of Education, all Saudi Arabian Nationals must obtain permission from the Ministry of Education to attend the school. The permission should be addressed to Jeddah Prep and Grammar School and no student will be allowed to attend school until permission is received.

Appointments and Tours

All prospective parents are welcome to visit the school so that they can speak to our Admissions Department. However, because of security reasons and not to interrupt the daily routine of the students, tours of the campus can only be conducted after submitting an application and by appointments between 9:00am - 12:00pm. Appointments can be made by using the email registrar@jpgs.org or by calling the school on 6542354 Ext 130.

Amendments to Admission Policy

JPGS through its Board of Governors has the right to alter the admission policy only in exceptional circumstances at any time during the academic year.